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5 April 1960

Gimbels Stanbett & Plotz
919 E Street, N. W.
Washington, D. C.

Attention: Mr. William C. Steele

Dear Sirs

Pursuant to our discussion [illegible] the suitability of a desk tray which could be used as an overnight storage container, you furnished a sample of a desk tray manufactured by Rubbermaid Inc., Wooster, Ohio. From the standpoint of material of which the tray is made, it appears to be satisfactory; however, re-design would be necessary to provide for an overnight storage container.

Attached hereto is a general drawing of a type of tray [illegible] feel would fulfill our needs. The drawing is not in scale nor is there any specification as to material requirements. Since the design of this tray is a complete departure from the normal, before we proceed further, the following information is desired:

1. Is the manufacture of such a tray feasible?

2. Estimated cost in quantities of 5000 or more exclusive of mold cost.

3. Estimated cost of mold.

4. Estimated cost for complete engineering drawings.

5. Is it possible to make a prototype either of plastic material or wood, and estimated cost thereof.

Your assistance will be appreciated and any information furnished will be held in strictest confidence.

Very truly yours,

[redacted] STAT

Chief, Campus Research Branch

Enclosure:
Drawing (2 copies)

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